



APPLICATION CHECK-LIST

_____ **Application** (All forms completed and signed.)

_____ **Rental Verification Form** (Signed form is used to verify current/prior rental history. If a home owner, please provide proof of ownership)

_____ **Employment Verification Form** (Signed form is used to verify employment history)

_____ **Background Check Form** (Completed and signed by each adult.)

_____ **Picture ID** (e.g. – Driver’s License, State ID, Military ID)

_____ **Bank Statement** (Two most recent bank statements)

_____ **Paycheck Stub** (Two most recent paycheck stubs or offer letter (if new hire) as proof of employment and income)

_____ **Application Fee** (Cash, credit, or debit card – no personal checks)
\$50.00 – Individual
\$100.00 – Married
\$50.00 – For each additional occupant (family member) 18 and older

Please fill out the entire application and return the above items with your application fee.



BLUEBONNET TOWERS APARTMENTS RENTAL APPLICATION



Please PRINT dark and clearly in black ink
All persons 18 years or older must complete a separate application. No co-signers permitted.
\$50.00 APPLICATION FEE PER APPLICANT (Non-Refundable)

DATE	UNIT TYPE DESIRED <input type="checkbox"/> 1 BR Suite <input type="checkbox"/> 1 BR Traditional <input type="checkbox"/> 2 BR Traditional			DATE UNIT WANTED	
APPLICANT INFORMATION					
FIRST NAME	MIDDLE NAME	LAST NAME	SSN	DRIVER'S LICENSE #	STATE
BIRTH DATE	WORK PHONE	CELL PHONE	EMAIL		
CURRENT ADDRESS					
STREET ADDRESS		CITY	STATE	ZIP	
MOVE IN DATE	MOVE OUT DATE	LANDLORD/PROPERTY NAME		LANDLORD PHONE	
MONTHLY RENT \$	REASON FOR LEAVING	LANDLORD FAX	LANDLORD EMAIL		
PREVIOUS ADDRESS					
STREET ADDRESS		CITY	STATE	ZIP	
DATE IN	DATE OUT	LANDLORD/PROPERTY NAME		LANDLORD PHONE	
MONTHLY RENT \$	REASON FOR LEAVING	LANDLORD FAX	LANDLORD EMAIL		
OTHER OCCUPANTS					
LIST NAMES AND AGES OF OTHER PERSONS TO OCCUPY UNIT (UNDER 18 YEARS OLD)					
EMPLOYMENT & INCOME INFORMATION					
1. CURRENT EMPLOYER		EMPLOYER PHONE (FOR VERIFICATION PURPOSES)		EMPLOYER FAX	
MONTHLY GROSS INCOME \$	START DATE	END DATE	EMPLOYER EMAIL		
2. CURRENT EMPLOYER		EMPLOYER PHONE (FOR VERIFICATION PURPOSES)		EMPLOYER FAX	
MONTHLY GROSS INCOME \$	START DATE	END DATE	EMPLOYER EMAIL		
3. OTHER INCOME DESCRIPTION (ALIMONY, CHILD SUPPORT, SOCIAL SECURITY, ETC.)				MONTHLY GROSS INCOME \$	
EMERGENCY CONTACT					
1. NAME	ADDRESS		PHONE	RELATIONSHIP	
2. NAME	ADDRESS		PHONE	RELATIONSHIP	

APPLICANT NAME

BACKGROUND INFORMATION

HAVE YOU EVER:	Filed for bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No	Willfully or intentionally refused to pay rent when due? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Been evicted from a tenancy or left owing money? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide Property Name, City, State, and Landlord Name.	
	Worked for Jimmy Swaggart Ministries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date _____ & position _____	Applied to or lived at Bluebonnet Towers Apartments? <input type="checkbox"/> Yes <input type="checkbox"/> No If, yes, date _____
Do you smoke <input type="checkbox"/> Yes <input type="checkbox"/> No	Been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide Type of Offense, County, and State.	

VEHICLE INFORMATION

1. MAKE, MODEL, COLOR	YEAR	LICENSE NO. & STATE	BBT HANGING TAG # (OFFICE USE)
2. MAKE, MODEL, COLOR	YEAR	LICENSE NO. & STATE	BBT HANGING TAG # (OFFICE USE)

OTHER INFORMATION

HOW DID YOU HEAR ABOUT BLUEBONNET TOWERS APARTMENTS?

PLEASE INCLUDE ANY OTHER INFORMATION THAT WOULD HELP US EVALUATE YOUR ELIGIBILITY FOR RENTING AN APARTMENT.

I hereby state and represent that the information in this application is complete and accurate. I understand that in the event a lease/rental agreement is entered into it may be cancelled by the Landlord if any of the information provided in the application is materially inaccurate or incomplete. I hereby authorize the Landlord or Landlord's agents to verify the information on the application. Verification or re-verification of any information contained in the application will be retained by Landlord. I hereby authorize VeriFirst Background Screening, Inc. to obtain information about me, including, but not limited to, this application, my credit, my tenant history, any court records and/or my criminal record, and I hereby authorize & instruct any entity or person contacted by VeriFirst Background Screening, Inc. or the Landlord or Landlord's agents to release such information to them. Upon request, Landlord, Landlord's agents, or VeriFirst will provide the name & phone number of the source of the information used in the verification process.

The application fee is non-refundable. Please allow an average of 5-7 business days to process your application.

(Signed/Applicant) _____ Date _____

RENTAL AGREEMENT & DIRECTIVES

1. **APPLICATION FEE:** The application fee is non-refundable.
2. **APPLICATION PROCESSING:** All documents listed on the "Application Check-List" are required in order to process an application. Incomplete applications will not be processed. All information on your application must be able to be confirmed and verified in order to process your application. If Applicant does not provide requested documentation; or if Management is unable to verify your information, your application will not be able to be fully processed.
3. **USE:** Tenant agrees that rental is for use as a private residence only. Conducting any kind of business (including child care services) in your apartment or in the apartment community is prohibited, except that any lawful business conducted "at home" by computer, mail, or telephone is permissible if customers, clients, patients, or other business associates do not come to your apartment for business purposes. We may exclude from the property guests or others who, in our judgment, have been violating the law, Rental Agreement, or any apartment rules, or disturbing the peaceful occupancy of other residents, neighbors, visitors, or Management.
4. **OCCUPANTS:** The apartment will be occupied only by approved Tenant(s) and Occupant(s) listed on the Rental Application. Management reserves the right to limit the number of Occupants in each apartment.
5. **SUB-LETTING:** Tenant agrees not to sublet said premises or any part thereof without written consent of Management.
6. **ROOM-MATING:** Room-mating is not permitted.
7. **GUESTS:** Tenant agrees not to permit apartment to be occupied by any persons other than those listed on the application and approved by Management. Application and approval is required if any guest remains more than fourteen (14) days.
8. **RENTAL TERMS:** All rentals will be on a month-to-month basis unless otherwise specified in writing by Management.
9. **AUTOMATIC RENEWABILITY:** This Rental Agreement is automatically renewable. Tenant agrees to give Management thirty (30) days written notice of intent to vacate prior to the end of rental term. Failure to give such notice will result in loss of security deposit.
10. **EVICITION:** Eviction proceedings may be initiated in accordance to state law if you default by not paying your rent or for any other breach of the Rental Agreement. Rental accounts delinquent after the fifth (5th) business day of the month will be issued a five (5) day eviction notice to "Pay or Quit". Any other breach of Rental Agreement will result in issuance of a five (5) day notice to "Cure or Quit".
11. **CHANGE OR TERMINATION OF RENTAL AGREEMENT:** Management reserves the right to cancel any Rental Agreement, for any reason, with a ten (10) day written notice.
12. **RENT INCREASES:** Management reserves the right to implement rent increases by delivering, in writing, a thirty (30) day notice of such increase to Tenant.
13. **RENT:** Tenant is required to pay one (1) month's rent in advance. All rent is due on the first (1st) day of each month. We do not accept cash for payment of rent. All rent and deposits must be paid by debit/credit card, check, or money order. A late fee of \$25.00 will be charged if rent has not been received in the office on or before the fifth (5th) day of the month. There will be a \$25.00 service charge for any check returned by the bank for non-sufficient funds and Tenant agrees that he shall pay the amount of any such check plus service charge within three (3) days of receiving notice of its dishonor or he shall be in default of this Rental Agreement.
14. **SECURITY DEPOSIT:** A security deposit will be required, to be held in reserve for use in the event of damage or unpaid charges. The security deposit shall not be considered an advanced payment of rent. The deposit will be refunded within thirty (30) days to Tenant upon vacating premises according to the terms set forth in this agreement considering no damage beyond ordinary wear and depreciation, all rent and other charges are paid in full and all keys and parking tags have been returned to the office. Security deposits received are non-interest bearing. The amount of deposit is subject to change.
15. **MOVING OUT:** A thirty (30) days written notice is required for vacating any rental unit. A verbal move-out notice will not be accepted. Failure to give written notice and/or notices submitted less than thirty (30) days from move-out will result in forfeiture of the entire security deposit. Notice to vacate must be given on or before the first (1st) business day of the month you intend to vacate. If notice is given after the first (1st) day of the month, the one (1) month (30 day) notice will not start until the following month. Rent will not be prorated on your final month, unless approved, in advance, in writing, by Management. Thirty (30) day notice to vacate forms can be obtained from our office. Upon Management approval, Tenant may request to extend or cancel their thirty (30) day notice to vacate, however, Management reserves the right to deny such requests. The thirty (30) day period for deposit refund begins on your move-out day. Failure to promptly return all apartment and mailbox keys or parking permits may delay the refund of your deposit or result in deductions to cover costs of rekeying locks and replacement tags. A forwarding address is required in order to receive your deposit refund, unless otherwise approved, in writing, by Management.
16. **ABANDONMENT:** Any goods, chattels, motor vehicles, or property left on the premises after termination of tenancy by any means, shall be considered abandoned and may be towed or disposed of as provided by law.

17. **SECURITY DEPOSIT DEDUCTIONS AND OTHER CHARGES:** Deductions from your security deposit will be made for the following unpaid charges, including but not limited to: unpaid rent; late charges; returned-check charges; repairs or damages caused by negligence, carelessness, accident, or abuse; replacing dead or missing smoke detector batteries; unreturned keys or parking permits; missing or burned-out light bulbs; removing abandoned property; pest control service; and cleaning.
18. **SECURITY DEPOSIT RETURN:** Your security deposit will be refunded, less lawful deductions, no later than thirty (30) days after surrender or abandonment. You have surrendered the apartment when: the move-out date has passed and no one is living in the apartment in our reasonable judgment; or all apartment and mailbox keys and parking tags have been returned. You have abandoned the apartment when all of the following have occurred: everyone appears to have moved out in our reasonable judgment; clothes, furniture, and personal belongings have been substantially removed in our reasonable judgment; you've been in default for non-payment of rent for five (5) consecutive days; and you've not responded for two (2) days to our notice left on the main entry door, stating that we consider the apartment abandoned. An apartment is also considered abandoned ten (10) days after the death of a sole resident.
19. **UTILITIES:** Electricity, water, and sewage utilities are paid by Management. Tenant will be responsible for all other utilities. Utilities provided by Management may be used only for normal household purposes and must not be wasted. This includes, but is not limited to, of domestic hot and cold water, electricity, air conditioning, and heating. Satellite dishes are not permitted.
20. **POWER FAILURES:** For power outages to your individual apartment please contact the office to have your breaker reset. For power outages to the entire property please contact Entergy to report the outage and/or to get status updates.
21. **MAINTENANCE:** Tenant agrees to report immediately, in writing, all malfunctions of any equipment, failure of essential services, or need for repair. Our complying with and response to an oral request over the phone, in the event of an emergency, does not waive your requirement to submit the request in writing. Tenant shall not tamper with the air conditioner, appliances, locks, doors, or lights or make any alterations to the premises. We may turn off equipment and/or interrupt utilities as needed to avoid property damage and to perform repair work. There will be a fee of \$50 for calls considered to be routine maintenance and/or trouble calls made after 5:00 p.m., Monday through Friday, or on weekends. Tenant will be responsible for damage resulting from failure to promptly report maintenance issues to Management.
22. **INSPECTION/ENTRY:** Management reserves the right to enter apartments for routine checks, maintenance repairs, and for regular pest control upon making reasonable attempts to contact and inform Tenant. Attempts to contact Tenant include letter hand delivered to apartment and/or messages left on a home, work, or cellular telephone. Further, Tenant agrees to hold Management harmless for entering premises in an emergency where advance notice is not possible.
23. **PEST CONTROL:** Several times a year, typically on a quarterly basis, Management will accompany a pest control contractor through the property and individual units for the purpose of preventive pest control treatment. All units will be treated, unless a physician's notice is provided in advance to Management, and all units will be inspected for infestation. Management will notify Tenant in advance of treatment to allow Tenant to prepare the dwelling for treatment. Additional treatments may be requested in writing by Tenant. Residents are solely responsible to notify Management in writing prior to treatment of any anticipated health or safety concerns related to treatment and the use of insecticides. Tenant agrees to report immediately, in writing, any pest sightings or infestations. Tenant agrees to fully comply with all requests and instructions given by Management and the pest control contractor in regards to pest prevention, service, and treatment. Tenant shall not attempt any do-it-yourself treatments. If you fail to notify us of the presence or infestation of bugs or fail to comply with all requests given by Management and the pest control contractor we will have the right to terminate your Rental Agreement and exercise all rights and remedies under the Rental Agreement. However, the presence or infestation of bugs does not release you from the Rental Agreement. RESIDENT AGREES TO HOLD THE OWNER/MANAGEMENT/AGENT HARMLESS FOR ANY ACTIONS, CLAIMS, LOSSES, DAMAGES, AND EXPENSES THAT MAY INCUR AS A RESULT OF AN INFESTATION. IT IS ACKNOWLEDGED THAT THE OWNER/MANAGEMENT/AGENT SHALL NOT BE LIABLE FOR ANY LOSS OF PERSONAL PROPERTY TO THE TENANT AS A RESULT OF AN INFESTATION. RESIDENT AGREES TO HAVE PERSONAL PROPERTY INSURANCE (TENANT/RENTER'S INSURANCE) TO COVER SUCH LOSSES.
24. **BUILDING POLICIES & RULES:** Tenant, Occupants, and all guests must comply with any written building policies and rules. Our policies and rules are considered part of this Rental Agreement. Management reserves the right to make reasonable changes to written rules, effective immediately, if they are distributed and are applicable to all units in the apartment community.
25. **NOISE/DISTURBANCES:** A noise curfew is in place between the hours of 10:00 p.m. and 7:00 a.m. Tenant agrees not to perform or permit any practice which may cause a nuisance to Management or disturb the peaceful occupancy of the other residents. Moreover, Tenant will be expected to operate any/all devices at a respectable and acceptable level of sound at all times. All state, parish and local laws and ordinances shall be obeyed and no act shall be committed which would constitute a violation of any of these laws or ordinances, or place Management in violation of same.

26. **DRUGS:** Any Tenant found to be charged with or convicted for the use of or sale and distribution of any controlled substance or drug paraphernalia will be immediately evicted. When a breach of Tenant's obligations under the rental agreement involves or constitutes a criminal or willful act which is not remediable and which poses a threat to the health, welfare, or safety of the property and its residents, Management reserves the right to terminate the rental agreement immediately and eviction proceedings will commence.
27. **SMOKING/ALCOHOL:** No smoking and no drinking of alcoholic beverages will be allowed in the building, apartments, or on the grounds/property. While we prohibit smoking, there is no warranty or guarantee of a smoke free environment in your apartment or common areas. Enforcement of our no smoking/alcohol policy is a joint responsibility which requires your cooperation in reporting incidents or suspected violations.
28. **WATERBEDS:** No waterbeds are allowed without written approval from Management.
29. **DRAPES, SHADES, AND BLACKOUT CURTAINS:** Drapes, shades, or blackouts may be installed by Tenant, upon written approval from Management. No foil, sheets, reflective materials, paper or other inappropriate materials or bright colors shall be used on any windows for drapes, sunscreens, blinds, shades or other purpose on a temporary or permanent basis.
30. **LAUNDRY FACILITIES:** Laundry facilities are provided on the 1st floors. Tenant agrees to follow all posted guidelines in the laundry room. Portable laundry and dishwashing machines are not permitted in apartments unless otherwise approved in writing by Management.
31. **COMMUNITY ROOM:** The 1st floor community room is available to all tenants and may be reserved for private functions by scheduling with the property manager and agreeing to specific guidelines set for such functions.
32. **GRILLS/BARBEQUES:** Barbeque grills and any other outdoor cooking or open flame devices are not allowed on the property.
33. **LOCKS:** Doors of Tenants' dwellings should be kept locked at all times. Tenant shall notify Management in writing if locks fail to operate. Management will not be liable or responsible in any way for loss or damage to articles/property belonging to Tenant. A charge of \$50.00 will be assessed for re-keying locks and a \$25.00 charge will be assessed for replacement keys.
34. **SMOKE DETECTORS/FIRE ALARM:** All units are furnished with smoke detectors and are tested prior to occupancy. Following occupancy Tenant is responsible to pay for and replace batteries as needed. Tenant agrees to report in writing any malfunctioning smoke detectors for repair. Tenants are prohibited from disabling or tampering with smoke detectors, fire alarm notification speakers, strobe lights, or pull stations, this includes covering or removing batteries from smoke detectors. If you disable, damage, fail to replace a battery or report malfunctions, or tamper with any of the building's life and safety equipment you may be liable to us and others for any loss, damage, or fines.
35. **PERSONAL PROPERTY:** Tenant is responsible for insurance on personal property. Management shall have no liability for loss, damage, or destruction thereof. Management shall not be liable for damages of any kind caused by the lack of heat, refrigeration, or other services and utilities to the premises arising out of accidents/acts of God/occurrences beyond the control of Management. Management shall not be liable or responsible in any way for loss or damages of any kind to motor vehicles/goods/chattels/property on the parking lots or premises arising out of accidents/acts of God/occurrences beyond the control of Management. If an event damages the property to materially affect its habitability by some or all residents, we reserve the right to vacate any and all Rental Agreements and you agree to excuse us from any further performance of obligations.
36. **PETS/ANIMALS:** No pet cats or dogs are allowed. No other animals or pets are allowed, even temporarily, in the apartment or on the property unless approved in writing by Management. An unauthorized animal must be removed within 24 hours of written notice from Management, or you will be considered in breach of this Rental Agreement. Support, Assistive, and/or Service animals must be approved on a case by case basis, in writing, by Management.
37. **PARKING:** Residents are required to register all vehicles with Management and have parking permit visible on rear view mirror at all times when parked on site. The following vehicles are not permitted to be parked on our grounds unless approved in writing from Management: disabled vehicles, tractor trailers, RVs, boats, or trailers. We may have unauthorized or illegally parked vehicles towed at owner's expense. Vehicles that are not registered and displaying a parking permit may be subject to towing. A vehicle is unauthorized or illegally parked and may be towed if it:
 - a. Is not registered with Management and displaying a parking permit; or
 - b. Is inoperable due to flat tires or on jack stands, blocks, or has a wheel missing; or
 - c. Has no current license plate; or
 - d. Takes up more than one parking space; or
 - e. Is parked in a handicap space without a handicap tag/decal; or
 - f. Is parked in a space marked for manager, staff, guest, reserved tenant space, or space labeled for any other use; or
 - g. Blocks another vehicle from exiting; or
 - h. Is parked in a fire lane or designated no parking area; or
 - i. Is parked on the grass or sidewalks; or blocks garbage trucks, bins, fork lifts, or housekeeping from access to a dumpster.
38. **GARBAGE:** Tenant will be responsible for removal of his/her own garbage by using the trash chute and/or dumpsters provided on site.

39. **ALTERATIONS:** Unless authorized in writing by Management, you must not perform any repairs, painting, wall papering, flooring, electrical changes, or otherwise alter our property. No holes are allowed inside or outside the apartment. Screw and nail holes made in the walls will result in reasonable deductions from your security deposit upon move out. No water furniture, portable washing machines or dryers, portable dishwashers, or lock changes, additions, or rekeying is permitted unless approved in writing by Management. Satellite dishes are not permitted at our property. You agree not to alter, damage, or remove our property, including alarm systems, smoke detectors, furniture, telephone and cable wiring, screens, locks, and security devices. Light bulbs are provided in the light fixtures we furnish at initial move in; after the initial move in, unless reported on the move in inspection sheet, you will be responsible to replace the light bulbs, at your expense, with bulbs of the same type and wattage. Your improvements to the apartment (whether or not we consent) become ours unless we agree otherwise in writing.
40. This Rental Agreement expresses the whole and entire agreement between Management and Tenant and cannot be modified or changed by any oral or verbal promises by whosoever made, unless said modification is reduced to writing and acknowledged by the signatures of the parties hereto. No action or omission of Management's representative staff will be considered a waiver of any subsequent violation or default. Our not enforcing or belatedly enforcing written-notice requirements, rental due dates, accelerations, or other rights is not a waiver under any circumstances. A manual signature whose image shall have been transmitted electronically or by fax will constitute an original signature for all purposes.
41. **GENERAL PROVISIONS:** These rules are governed by the laws of the State of Louisiana. Any dispute arising hereunder shall be subject to the jurisdiction of the courts of East Baton Rouge Parish, State of Louisiana. If any provision of this Rental Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Rental Agreement, including all of the remaining provisions, will remain in full force and effect as if such invalid or unenforceable provision had never been included.
42. **HOLD HARMLESS AND INDEMNIFICATION:** Tenant agrees to hold harmless and indemnify Jimmy Swaggart Ministries and/or Family Worship Center Church dba Bluebonnet Towers Apartments from any claims brought or awards of damage for claims in favor of any persons or individuals concerning the use or occupancy of Bluebonnet Towers Apartments, or any injuries or damages which they may incur as a result of the fault of the Tenant, including attorney's fees and costs incurred by Jimmy Swaggart Ministries and/or Family Worship Center Church dba Bluebonnet Towers Apartments.
43. **NOTICES:** Any notice required by these rules or given in connection with it, shall be in writing and shall be given to the appropriate party by personal delivery or by regular United States mail.
- a. Personal delivery to Tenant shall constitute hand delivery to apartment door.
 - b. If to the Bluebonnet Towers Apartments Management: Adam Brown, Property Manager; Bluebonnet Towers Apartments, 7410 Bluebonnet Blvd., Baton Rouge, LA 70810.

TENANT'S SIGNATURE	PRINTED NAME	DATE
TENANT'S SIGNATURE	PRINTED NAME	DATE
LANDLORD/OWNER'S AGENT SIGNATURE	DATE	



To: _____ **From:** _____

Fax: _____ **Fax:** (225) 768-4522

Phone: _____ **Phone:** (225) 768-3065

Email: _____ **Email:** btowers@jms.org

Re: _____

**EMPLOYER SECTION
(THIS FORM WILL BE FAXED TO EMPLOYER FOR COMPLETION)**

Please verify the length of employment and salary for this person. Signed authorization is below. Any comments are welcome. Please return this form by fax or email at your earliest convenience. Thank you for your time.

Hire/Start Date: _____ Pay Rate: _____

Full or Part Time: _____ Comments: _____

Verified by Title

**APPLICANT RELEASE
(TO BE SIGNED BY APPLICANT)**

I grant my employer permission to release any information needed to verify my rental application to Bluebonnet Towers Apartments.

Sincerely,

Applicant Name (Print)

Co-Applicant Name (Print)

Applicant Signature

Co-Applicant Signature





To: From:
Fax: (225) 768-4522
Phone: (225) 768-3065
Email: btowers@jsm.org
Re:

LANDLORD SECTION
(THIS FORM WILL BE FAXED TO PREVIOUS LANDLORD FOR COMPLETION)

Name: Are they on a lease? Y N
Name: Is lease in their name? Y N
Rented from: to Monthly Rent: \$
Were there any late payments? Y N How Many?
Were there any NSF checks? Y N How Many?
Do they currently have an outstanding balance? Y N
Has there been any lease violations (e.g. - noise, nuisance complaints)? Y N
If yes, explain?
Is there a pet(s) in the apartment? Y N If Yes, What Type?
Have you received proper notice? Y N Is a lease being broken? Y N
Any damage to apartment? Y N If yes, list the nature and amount of damages:
Is this resident under eviction? Y N Will deposit be refunded? Y N
Have you ever filed eviction proceedings against this resident? Y N
If Yes, For What Reason/When?
If qualified, would you rent to this resident again? Y N
Was the unit treated for bed bugs during occupancy? Y N
Additional Comments:
Apartment Community:

Verified by Title

APPLICANT RELEASE
(TO BE SIGNED BY APPLICANT)

I grant my current/previous landlord permission to release any information needed to verify my rental application to Bluebonnet Towers Apartments.

Applicant Name (Print) Co-Aplicant Name (Print) Community Name
Applicant Signature Co-Aplicant Signature Apartment #





**TENANT BACKGROUND SCREENING – CONSUMER REPORT – INVESTIGATIVE CONSUMER REPORT
REQUEST, AUTHORIZATION, CONSENT AND RELEASE**
(PLEASE TYPE OR PRINT)

FIRST NAME MIDDLE NAME LAST NAME SUFFIX (Jr., Sr. II, etc.)

I understand that in conjunction with my application to lease a residential apartment from **Bluebonnet Towers Apartments, Bluebonnet Towers Apartments**, will use the services of an outside agency to research and verify the information that I have provided on my application to lease a residential apartment including my personal background, character, professional standing, work history and qualifications. This agency will provide a report to **Bluebonnet Towers Apartments, Bluebonnet Towers Apartments**, uses **VeriFirst, Background Screening, LLC.** a consumer-reporting agency, as an agent to perform Tenant background verifications, and provide Consumer Reports and Investigative Consumer Reports.

VeriFirst, Background Screening, LLC. will utilize various sources of information it deems appropriate including but not limited to: credit reporting agencies, Department of Motor Vehicle records, criminal conviction records, current and former employers, military records, education records, professional and personal references. I request, authorize, and consent to the release and disclosure of any and all information including but not limited to the above to **Bluebonnet Towers Apartments, and VeriFirst, Background Screening, LLC.** I further request, authorize and consent to the procurement of a Consumer Report by **Bluebonnet Towers Apartments, and VeriFirst Background Screening, LLC.** as part of the **Bluebonnet Towers Apartments** tenant screening background investigation.

I request, authorize and consent to the procurement of an Investigative Consumer Report by **Bluebonnet Towers Apartments, and VeriFirst Background, Screening, LLC.** as part of the **Bluebonnet Towers Apartments** tenant screening investigation. I understand that the Investigative Consumer Report may contain information about my background, mode of living, character, personal characteristics and general reputation. In accordance with the Fair Credit Reporting Act, 15 U.S.C. §§ 1681-1681u, **Bluebonnet Towers Apartments**, will notify me prior to and after taking adverse action against me such as refusing to rent or lease a dwelling or requiring increased security deposits as a pre-condition to the rental based on information obtained from a consumer report or any other action adverse to the my interests. I understand that if I request from **VeriFirst Background, Inc.** within 60 days, upon notification by my **Bluebonnet Towers Apartments** that Adverse Action has been taken by my **Bluebonnet Towers Apartments**, I will be given a full an accurate disclosure as to the nature and scope of all information provided to **Bluebonnet Towers Apartments**, including the substance of all information in its files on me at the time of my questions, sources of information and the recipients of any reports on me which **VeriFirst, Background, Screening, LLC.** has previously furnished within the last two years preceding my request. I further understand that when requesting a copy of the Investigative Consumer Report and/or the Consumer Report, proper identification will be required and I should direct my request to **VeriFirst Background Screening, LLC.**, 301 Lacey Street, West Chester, Pa. 19382, (Phone: 888-840-8102).

Law enforcement agencies and other entities for positive identification purposes require the following information when checking public records. It is confidential and will not be used for any other purposes. I hereby Release, **Bluebonnet Towers Apartments**, and its employees, and/or agents and/or representatives, **VeriFirst Background, Screening LLC.** and its employees, and/or agents and/or representatives and all persons, agencies, and entities providing information or reports about me from any and all liability arising out of the request for or the Release of any of the above mentioned information or reports.

Date

Signature of Applicant



BLUEBONNET TOWERS *Apartments*

Adam Brown - Manager
7410 Bluebonnet Blvd.
Baton Rouge LA 70810-1600

_____-_____-_____
Social Security Number

_____/_____/_____
Date of Birth

Driver's License No.

State

Other names you have used or are also known as: _____

PLEASE PROVIDE ALL RESIDENTIAL ADDRESSES FOR THE PAST 7 YEARS

Current Address: _____
Street Apt.# City State Zip Code How Long At Address

Current Phone Number: _____

Former Address: _____
Street Apt.# City State Zip Code How Long At Address

Former Address: _____
Street Apt.# City State Zip Code How Long At Address

Former Address: _____
Street Apt.# City State Zip Code How Long At Address

DISCLAIMER:

THIS FORM IS NOT MEANT TO PROVIDE LEGAL ADVICE OF ANY KIND. VERIFIRST, BACKGROUND SCREENING, LLC. MAKES NO CLAIMS, PROMISES OR GUARANTEES ABOUT THE ACCURACY, COMPLETENESS, OR ADEQUACY OF THE INFORMATION CONTAINED HEREIN. VERIFIRST, BACKGROUND SCREENING, LLC MAKES NO EXPRESS NOR IMPLIED WARRANTY THAT THIS FORM IS APPROPRIATE FOR YOUR PARTICULAR NEEDS. PLEASE SEEK THE ADVICE OF LEGAL COUNSEL REGARDING YOUR DUTIES AND OBLIGATIONS UNDER THE FAIR CREDIT REPORTING ACT AND OTHER FEDERAL AND/OR STATE LAWS.